

Preparing your Domain to transfer from 1&1

Getting Started

Before you can transfer a domain:

- **Confirm** your administration email address in the domain registry records.
- **Disable** domain privacy. If the privacy service forwards incoming email, check the 'forward to' contact email address for accuracy.
- **Verify** that the domain is unlocked.
- **Obtain** the domain's transfer authorization code (also referred to as an EPP or auth code).

Note: Registrar rules vary. Your domain may not be transferable within 60 to 120 days of registration, a previous transfer, or renewal.

Your account

- Go to: 1and1.com
- You will need your account login username and password.
- If you do not have your account details, you will need to contact 1 & 1. Their support number is on their website.

Step 1: Go to 1and1.com. Click Customer Login.

Web Hosting Services and Domain Name Registration : 1&1 Internet Inc. - Microsoft Internet Explorer provided by Tucows.com Co.

http://order.1and1.com/xml/order/Home;jsessionid=65603821E138009C33EB97E524F90289.TCpfix141a?__reuse=12586

Customer Login

Webmail Login

1&1 Products

About 1&1

Affiliate Program

Contact

FAQ

NEW! 1&1 MyBusiness Site
Create a professional business website in just minutes!

- Professional designs and content for over 100 industries
- Fully customizable
- Easy to use- no programming experience required
- Useful user features including contact forms, maps, and much more!
- FREE 24/7 Customer Support

only **\$9.99** per month

Try it now for **FREE!**

More

Web Hosting
Feature-packed web hosting plans for your Home or Business website

- FREE domains included
- UNLIMITED traffic

3 months FREE

More

1&1 Products

- Web Hosting
- MyBusiness Site
- Domains
- Mail
- eCommerce
- Servers
- Virtual Servers
- MailXchange
- Microsoft Exchange
- Microsoft SharePoint

Servers
Powerful hardware, uncompromised reliability

- New Dual & Quad-Core System
- RAID included for FREE!

3 months FREE

More

eCommerce
Save money, sell more

- User-friendly, no coding!
- Advanced eBay features
- FREE marketing tools

3 months FREE

More

E-Mail Solutions
Professional E-Mail Solutions for Your Home or Business

- Manage your E-mails, tasks, contacts and calendar in one central location
- All functions online

3 months FREE

More

Domains
Get your domain today. It takes just seconds to find and buy!

.info	\$8.99	\$0.99
.com	\$8.99	\$6.99
.net	\$8.99	\$8.99

www. [input] [More]

Virtual Servers
The flexibility of a dedicated server at an affordable price

Microsoft SharePoint
Bring your team together!

- Your ideal small business intranet

MailXchange
Your Professional Collaboration Solution

Microsoft Exchange
Seamless communication collaboration

Step 2: Login with your customer ID and password.



Login

Customer ID
or domain name

Password

[Forgot Your Password?](#)

Step 3: Select Manage Domains.

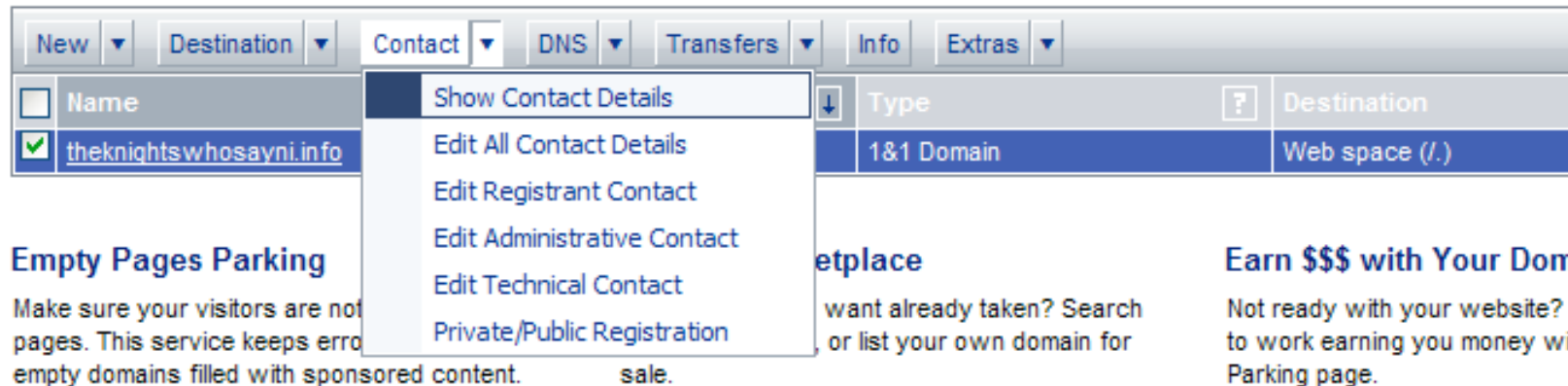
The screenshot displays the 1&1 Control Panel interface. At the top, the 1&1 logo is on the left, and the text 'CONTROL PANEL' is centered. On the right side of the header, the following information is shown: Customer ID 2499, Contract ID 2435, and Package 1&1 I. Below the header, there are two tabs: 'ACCOUNT' and 'ADMINISTRATION'. The 'ADMINISTRATION' tab is currently selected. Below the tabs, it states 'Selected package: 1&1 Instant Domain'. A 'MESSAGE BOARD' section indicates 'Important message waiting' and shows 'You have 1 new message.' with a subject line 'Your order with 1&1 Internet'. A 'Go Directly To' section contains a list of links: 'Manage Domains' (highlighted with a red box), 'Payment Method', 'Package Usage', 'Account Settings', 'Affiliate Program', and 'Show E-mail Settings'. To the right of this list are links for 'Help (FAQs) & Contact', 'Video Tours', 'Easy Setup Guide (PDF 1.5 MB)', and 'Manuals'. At the bottom, a 'Basic Settings' section includes icons and labels for 'Domains' and 'E-mail'.

Step 4:

Review your contact information, select the check box next to the domain name to be transferred, click the arrow next to the **Contact** button, and select **Show Contact Details**.

Domain Overview

Review and manage your domains – change settings, set security functions, or add on more domains to your package.



The screenshot shows a domain management interface. At the top, there are several tabs: 'New', 'Destination', 'Contact', 'DNS', 'Transfers', 'Info', and 'Extras'. The 'Contact' tab is active, and a dropdown menu is open, showing options: 'Show Contact Details', 'Edit All Contact Details', 'Edit Registrant Contact', 'Edit Administrative Contact', 'Edit Technical Contact', and 'Private/Public Registration'. Below the tabs is a table with columns for 'Name', 'Type', and 'Destination'. The first row in the table has a checked checkbox, the domain name 'theknightswhosayni.info', the type '1&1 Domain', and the destination 'Web space (/.)'. Below the table, there are three promotional banners: 'Empty Pages Parking', 'etplace', and 'Earn \$\$\$ with Your Dom'.

<input type="checkbox"/>	Name	Type	Destination
<input checked="" type="checkbox"/>	theknightswhosayni.info	1&1 Domain	Web space (/.)

Empty Pages Parking
Make sure your visitors are not...
pages. This service keeps erro...
empty domains filled with sponsored content. sale.

etplace
want already taken? Search
or list your own domain for

Earn \$\$\$ with Your Dom
Not ready with your website? I
to work earning you money wil
Parking page.

Domain Contact Details

Update the Contact Data of a domain

Selected Domain(s)

theknightswhosayni.info

User Data

Ms. Sally Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
mail@registrarresearch.info
1.416.5551212

Registrant Contact (Reg-C)

Mr. Bob Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
CDN
mail@registrarresearch.info
1.416.5551212

Administrative Contact (Admin-C)

Mr. Bob Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
CDN
mail@registrarresearch.info
1.416.5551212

Technical Contact (Tech-C)

Step 5: Domain Contact Details

Check your **User Data** and **Administrative Contact** email addresses. If domain privacy is enabled, you will only see the **User Data** email contact information.

If your contact information is correct, you can skip to the section **Unlock Your Domain Name**.

Step 6: Click **Domains** to return to Domains Overview.

- Administration
 - Domains**
 - E-mail
 - Communication Tools
 - Website Applications
 - Marketing Center
 - Package Information
 - Software & Downloads
 - Order More Features

Domain Contact Details

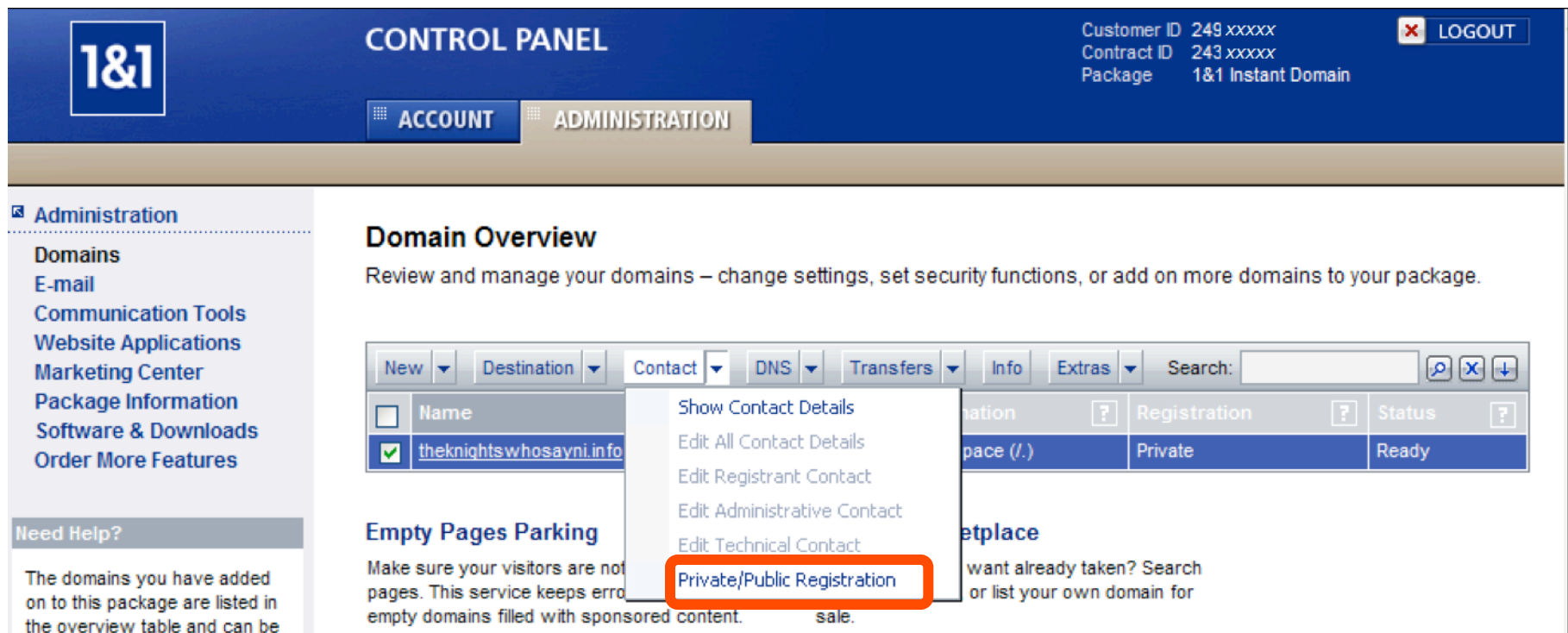
Update the Contact Data of a domain

Selected Domain(s) _____
theknightswhosayni.info

User Data _____

Step 7a:

To update contact information, domain privacy must be disabled. From the Contact drop-down list, choose **Private/Public Registration**. If your registration is already set to **Public**, skip to the section **8a: Update Domain Contacts - Domain Registration Public**.



The screenshot shows the 1&1 Control Panel interface. At the top, the 'CONTROL PANEL' header includes the 1&1 logo, account navigation tabs for 'ACCOUNT' and 'ADMINISTRATION', and user information: Customer ID 249 xxxxx, Contract ID 243 xxxxx, and Package 1&1 Instant Domain. A 'LOGOUT' button is also present.

The left sidebar contains a navigation menu under 'Administration' with links for Domains, E-mail, Communication Tools, Website Applications, Marketing Center, Package Information, Software & Downloads, and Order More Features. A 'Need Help?' section is also visible.

The main content area is titled 'Domain Overview' and includes a sub-header: 'Review and manage your domains – change settings, set security functions, or add on more domains to your package.' Below this is a table with columns for 'Name', 'Registration', and 'Status'. A dropdown menu is open for the 'Contact' column of the first row, which is 'theknightswhosayni.info'. The menu options are: Show Contact Details, Edit All Contact Details, Edit Registrant Contact, Edit Administrative Contact, Edit Technical Contact, and 'Private/Public Registration', which is highlighted with a red box.

	Name	Registration	Status
<input checked="" type="checkbox"/>	theknightswhosayni.info	Private	Ready


Step 7b: Select **Public**. Click **OK**.

Private/Public Registration

Decide whether to show your contact details online or to use 1&1 private registration service.

Selected Domain(s)
theknightswhosayni.info (Private)

Registration

Register domain(s) Public  Private

Your domain contact details will be made public and listed in WHOIS.
To make changes to your contact details, click on **OK** to return to the overview page. Select the domain from the table and click on **Contact** to reach the edit page.

Step 7c: (instructions for next slide)

From the **Data Source** drop-down list, select **Let me use an alternate Reg-C**. Enter your contact information.

Select the check box: I am aware that I am conducting a change of ownership of the domain(s) and confirm that this is made with the consent of or at the request of the current owner (registrant; Reg-C)

Select **Use this data for the administrative (Admin-C) and technical (Tech-C) domain contact details**.

Click **Next**.

Step 7c: (cont.)

Registrant Contact Details (Reg-C)

Change the registrant (Reg-C) of the chosen domain(s).

Reg-C Data

Data source

Title

First name

Last name

Company

Address

Address 2

City

State or province

Zip or postal code

Country

E-mail

Country code / Area code / Phone

Country code / Area code / Fax

I am aware that I am conducting a change of ownership of the domain(s) and confirm that this is made with the consent of or at the request of the current owner (registrant, Reg-C).

Admin-C and Tech-C Use this data for the administrative (Admin-C) and technical (Tech-C) domain contact details.
 Set a different administrative contact (Admin-C) and a technical contact (Tech-C) than the Reg-C.

Cancel

Next

Step 7d: Scroll down the **Domain Contact Details Overview** screen, and then click **Submit**.

+1.416.5551212

Admin-C Data

Mr. Bob Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
CDN
mail@registrarresearch.info
+1.416.5551212

Tech-C Data

Mr. Bob Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
CDN
mail@registrarresearch.info
+1.416.5551212

Step 7e: Click **Go To Overview**.

Process Finished

All changes have been applied to the selected domain(s). They will be updated with the respective registry.

[Go To Overview](#)

Step 7f: The domain status is set to **updating**. After the changes are propagated, the status will be set to **Ready**.

Skip down to the section titled **Unlock Your Domain Name**.

Domain Overview

Review and manage your domains – change settings, set security functions, or add on more domains to your package.

<input type="checkbox"/>	Name	Type	Destination	Registration	Status
<input type="checkbox"/>	theknightswhosayni.info	1&1 Domain	Web space (/.)	Public	updating

Empty Pages Parking

Make sure your visitors are not greeted by empty pages. This service keeps error pages and empty domains filled with sponsored content.

Domain Marketplace

Is the domain you want already taken? Search premium domains, or list your own domain for sale.

Earn \$\$\$ with Your Domains

Not ready with your website? Put your domains to work earning you money with a free Domain Parking page.

Step 8a:

Select the check box next to the domain that you want to transfer, and choose **Edit All Contact Details** from the **Contact** menu.

The screenshot shows a domain management interface. At the top, there are several tabs: 'New', 'Destination', 'Contact', 'DNS', 'Transfers', 'Info', and 'Extras'. The 'Contact' tab is selected and highlighted with an orange box. Below the tabs is a search bar. The main content area features a table with the following columns: 'Name', 'Destination', 'Registration', and 'Status'. The first row of the table is highlighted in blue and contains the following data: a checked checkbox, the domain name 'theknightswhosayni.info', 'Web space (/.)', 'Public', and 'Ready'. A dropdown menu is open under the 'Contact' tab, with 'Edit All Contact Details' highlighted in blue. Other options in the menu include 'Show Contact Details', 'Edit Registrant Contact', 'Edit Administrative Contact', 'Edit Technical Contact', and 'Private/Public Registration'. Below the table, there are three promotional banners: 'Empty Pages Parking', 'etplace', and 'Earn \$\$\$ with Your Domains'.

<input type="checkbox"/>	Name	Destination	Registration	Status
<input checked="" type="checkbox"/>	theknightswhosayni.info	Web space (/.)	Public	Ready

Step 8b: (instructions for next slide)

From the Data Source drop-down list, select **Let me use an alternate Reg-C** then enter your contact information.

Select the check box next to **I am aware that I am conducting a change of ownership of the domain(s) and confirm that this is made with the consent of or at the request of the current owner (registrant; Reg-C)** and select **Use this data for the administrative (Admin-C) and technical (Tech-C) domain contact details.**

Click **Next**.

Step 8b: (cont.)

Registrant Contact Details (Reg-C)

Change the registrant (Reg-C) of the chosen domain(s).

Reg-C Data

Data source **Let me use an alternative Reg-C** ▼

Title **Mr.** ▼

First name **Bob**

Last name **Smith**

Company **Smith Inc.**

Address **111 Avenue Rd.**

Address 2

City **Toronto**

State or province **Ontario (ON)** ▼

Zip or postal code **M1M 0M0**

Country **Canada** ▼

E-mail **mail@registrarresearch.info**

Country code / Area code / Phone **416** - **555** - **1212**

Country code / Area code / Fax

I am aware that I am conducting a change of ownership of the domain(s) and confirm that this is made with the consent of or at the request of the current owner (registrant, Reg-C).

- Admin-C and Tech-C Use this data for the administrative (Admin-C) and technical (Tech-C) domain contact details.
 Set a different administrative contact (Admin-C) and a technical contact (Tech-C) than the Reg-C.

Cancel

Next

Step 8c: Scroll down the **Domain Contact Details Overview** screen and click **Submit**.

+1.416.5551212

Admin-C Data

Mr. Bob Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
CDN
mail@registrarresearch.info
+1.416.5551212

Tech-C Data

Mr. Bob Smith
Smith Inc.
111 Avenue Rd.
Toronto, ON M1M 0M0
CDN
mail@registrarresearch.info
+1.416.5551212

Step 8d: Click **Go To Overview**.

Process Finished

All changes have been applied to the selected domain(s). They will be updated with the respective registry.

[Go To Overview](#)

Step 9:

The domain status changes to **updating** until the changes have propagated.

You may be unable to make further changes until the domain status is set to **Ready** again.

Domain Overview

Review and manage your domains – change settings, set security functions, or add on more domains to your package.

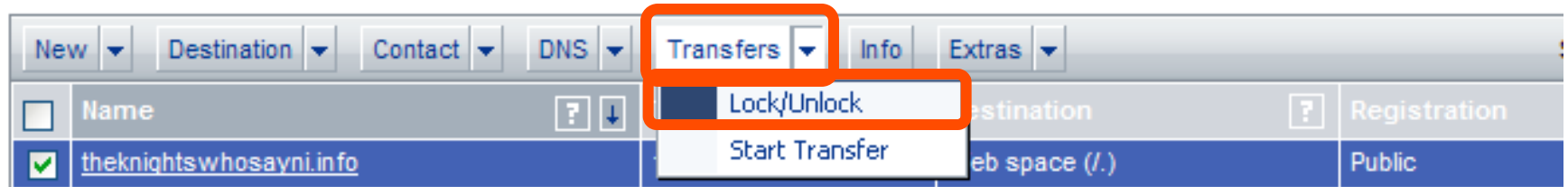
<input type="checkbox"/>	Name	Type	Destination	Registration	Status
<input type="checkbox"/>	theknightswhosayni.info	1&1 Domain	Web space (/.)	Public	updating

Step 10:

Choose **Lock/Unlock** from the **Transfers** menu.

Domain Overview

Review and manage your domains – change settings, set security functions, or add on more domains to your package.



Step 11: Change the **Status** to **Unlock**, and then click **OK**.

Domain Locks

Domain: `theknightswhosayni.info`

Status Lock **Unlock**

Warning: If a domain is unlocked, we will allow transfers to registrars on their demand without further notice. Be sure always to have your domain in a locked status.

Step 12: Click Go To Overview.

Action Successful

We have unlocked your domain and will acknowledge ("ACK") claims from other registrars for this domain! For security reasons, we recommend to leave your domain in a locked status, if you would not like to allow transfers.

[Go To Overview](#)

Step 13:

Select the check box next to the domain name, and then click **Info**.

Domain Overview

Review and manage your domains – change settings, set security functions, or add on more domains to your package.

<input type="checkbox"/>	Name	Type	Destination	Registration
<input checked="" type="checkbox"/>	theknightswhosayni.info	1&1 Domain	Web space (/.)	Public

...

Step 14:

Record your domain auth code, and then click **Go To Overview**.

Domain Info

Domain name	theknightswhosayni.info
Domain status	updating
Billing status	Additional domain
Lock status	Unlocked
SSL status	None
Destination	/.
Destination type	Web space
Complete web server path	/homepages/2[redacted]8/htdocs/.
Auth code	4K[redacted];6

[Go To Overview](#)

You are ready to transfer your domain.